

# CBS Secondary School, Dungarvan.

## **Privacy Policy**

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This Privacy Policy sets out the terms and conditions of your use of the website of Dungarvan CBS, www.dungarvancbs.com ("Our Website"). We reserve the right to change this Privacy Policy from time to time. You will be bound by the current Privacy Policy in place at the time you use Our Website. If you do not agree with the terms, do not use Our Website.

#### **General Information**

Dungarvan CBS is committed to giving visitors to this website information about how their personal data is processed. By using our website, dungarvancbs.com, you do so on the basis of this Privacy Policy.

Data Protection Officer: The Principal of Dungarvan CBS.

#### Information Collected When You Visit the Website

This website does not operate any cookies and we do not operate any "Contact Us" forms or similar. We do not collect any information via our website.

We collect and process personal data as a school but this collection is not via our Website. Our Data Protection Policy is available on our website to provide further information, transparency, and accountability. The Data Protection Policy gives some helpful information about who we are, what personal data we collect, why, who we share it with and why, how long we keep it, data subject rights etc.

## Disclosure/Sharing Personal Data

We reserve the right to disclose any personal data we hold to the law-enforcement authorities (eg. An Garda Síochána) and other appropriate bodies (eg. TUSLA, etc) where it is required or permitted by law, or required for safeguarding purposes.

## Security

We take appropriate security measures to protect personal data from access by unauthorised persons and against unlawful processing, accidental loss, destruction and damage. This includes taking reasonable technical security measures and organisational measures. (See Data Protection Policy & IT related policies)

#### Retention:

Further information on the retention periods we operate are available in our Data Protection Policy.

Can I	See	Information	Held by	v the	School	?

You are entitled to know what information is held about you. If you want to see a copy of the information we hold and share about you, you can request this information in writing from the school.

## Want to know more?

Should you wish to discuss any of the above-mentioned issues, or raise any queries relating to our website, please contact The Principal, CBS Secondary School, Dungarvan.

Proposed by:	Chairperson	
Seconded by:	Date:	