



CBS Secondary School, Dungarvan

Procedures for One to One Teaching and Guidance Activities

Introduction

CBS Secondary School recognises that all students are entitled to an education of high quality and is committed to ensuring that the needs of the most vulnerable groups of learners are met.

One-to-one teaching and guidance takes place on a regular basis across our school as part of our learning support and pastoral provision.

Aims

- To provide clear guidelines for all concerned parties regarding the provision of one-to-one teaching and guidance for students.

Guidelines

- One-to-one teaching and guidance takes place in the Learning Support Room/Guidance Counsellors Room/a classroom that have a glass viewing pane, or in a public area.
- The teacher should be positioned facing the door.
- To provide privacy for the student, they should sit with their back to the door.
- Where the above guidelines are not possible it is recommended that the door to the room remain open, for transparency for both parties.

Proposed by: _____ **Chairperson** _____

Seconded by: _____ **Date:** _____