



## **CBS Secondary School, Dungarvan. Transition Year Photography and Film Studies Module Policy**

### **Permissions, Photography and Recording Devices Policy for Transition year Photography and Film Studies Modules**

During the course of the Photography and Film Studies modules students will be required to participate in all aspects of the Photography and Film studies modules. This will include photographing and filming objects, scenes, landscapes, people, and self- portraits. Students will also be required to upload these images and videos to a school computer, where the images will be stored. Students will use their own recording device, school recording devices, DSLR cameras, and pin hole cameras. The images captured are not for general publication and are for coursework purposes only (with the exception of possible entry into national photography or film making competition). It is therefore very important for students to understand the importance of permissions, consent, and right to use devices in specified locations.

General permissions from parents/guardians consenting to the use of recording and photography of the student, for the purpose of school activities was obtained at the start of the year. This however does not give the right to students to capture images of each other or that of a member of staff and upload them to social media at any time. Please refer to the Schools policy on phones and recording devices on school grounds on the website. This come under the issue of GDPR general data protection, regulation which is enforced by Irish and EU law. For students to safely participate in the Photography and Film studies modules it is required that each student understand the importance of observing a person's rights to privacy,

Students must at all times observe these rules if they wish to participate in both Photography and Film studies modules:

1. Students do not have permission to record (including photograph) another student, and upload their image, likeness and sound.
2. Students do not have permission to record (including photograph) inside the school building.
3. Students may use the specific recording devices in the Art room or on location shoot when directed by the teacher for the purposes of a unit in the TY Photography and Film studies modules.
4. Students do not have permission to record (including photograph) a member of staff and upload their image, likeness or sound.
5. When recording (including photographing) students must have prior consent to record and photograph within the school grounds and or building with specific intent of purpose for the TY Photography and Film studies modules.
6. Students DO NOT have permission or consent to upload images to any social media platform in association with CBS Dungarvan, Staff and or its students, at any time.

7. Students do not have the right to give consent to have their photograph taken or be recorded and uploaded at any time during school allocated hours by another student.

Failure on behalf of the student to observe the above rules will result in a serious offence, and will be dealt with by the TY Coordinator, Deputy Principal, Principal and if needed the Board of Management.

I \_\_\_\_\_ have read and understand the rules regarding the use of recording devices (including photographing) for the purposes of the TY Photography and Film studies modules. I also understand that if I chose to disregard these rules it will result in a very serious offence that will be dealt with by the management team of CBS Dungarvan and possibly be taken further.